**従業員名簿**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **氏 　　名** | |  | | | | | | **採用年月日** | | | | | 年 月 日 | | | | | | | **退職年月日** | | | 年 月 日 | | |
| **生年月日** | | 年　　 月　　 日 生 | | | | | | | | | | | **専従者・アルバイトの別** | | | | | | | | |  | | | |
| **住　　所** | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **勤務内容** | | 運転代行業務従事者　・　運転代行業務以外従事者 | | | | | | | | | | | | | | | | | | | | | 写真貼付  ﾀﾃ3.6㎝以上  ﾖｺ2.4㎝以上  名簿作成前6か月  以内に撮影したもの | | |
| **電話番号** | |  | | | | | | | | **面接担当者** | | | | | |  | | | | | | |
| **携帯電話** | |  | | | | | | | | **紹　介　者** | | | | | |  | | | | | | |
| **緊急連絡先：**  　　　　　　　　 TEL | | | | | | | | | | | | | | | | | | | | | | |
| **昼間勤務先等：**  　　　　　　　　　　　　　　　　　　　　　　 TEL | | | | | | | | | | | | | | | | | | | | | | |
| 運転免許関係 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **免許番号** |  | |  |  |  | |  | |  |  | |  | |  |  | |  |  | **有効期限：**　　　年　　月　　日 | | | | | | |
| **免　許　種　別** | | | | 大型免許 | | | | | 中型免許 | | | | | 普通免許 | | | | 大型  二輪 | | | 普通  二輪 | 小特  免許 | 原付免許 | けん引免許 | |
| 一種 | | 二種 | | | 一種 | | 二種 | | | 一種 | | 二種 | | 一種 | 二種 |
|  | |  | | |  | |  | | |  | |  | |  | | |  |  |  |  |  |
| **免　許　種　別** | | | | 大特免許 | | | | | 準中型免許 | |  | | | | | | | | | | | | | | |
| 一種 | | 二種 | | |
|  | |  | | |  | |
| **免許の条件等** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **特　記　事　項** | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |

注）：この名簿は、退職後も２年間保存すること。